



**Festival of the Hills Art Show 2019**  
Saturday, October 5<sup>th</sup> and Sunday, October 6<sup>th</sup>  
Field Memorial Library

Hello Conway Artist,

You are cordially invited to participate in the annual art exhibit held at the Conway Festival of the Hills. All artists who reside in or have a studio in Conway are invited to show one or more artworks in this wonderful event that draws hundreds of visitors.

For those of you who are new to the exhibit, here's how it works...

The bookcases in the Field Memorial Library are draped with heavy white canvas to provide a backdrop for displaying art. We have a glass case for jewelry and other small works, and tables for ceramics, sculpture, basketry, woodworking or other displays.

**The artwork will be installed on Friday, October 4th, so your work needs to be in the library by the end of that morning.**

**1. Read the details on the next page.**

**2. Fill out the form (pages 3 & 4) and mail or email it back to me.**

(Details for returning the form via e-mail can be found at the end of the form)

**3. Deliver and pick-up your work, and pitch in on the weekend of the festival!**

The second page of the form is a call for volunteers. This is *your* show—we need your help to carry it off!

**\*\* Added to this year's exhibition will be an art show preview on Saturday evening to which all artists are invited.** Come to discuss your work with your fellow artists and art enthusiasts.

If you have any questions, please email [302windyhill@gmail.com](mailto:302windyhill@gmail.com). We look forward to seeing you and your artwork at the festival!

Thanks!

Aimee Anderson, Festival Art Show Coordinator  
P.O. Box 417  
Conway, MA 01341  
[302windyhill@gmail.com](mailto:302windyhill@gmail.com)

## EXHIBIT DETAILS

### Installation

- Work that will hang on the wall needs to be **READY TO HANG**. Each piece must have screw eyes or picture wire on the back that will support its weight.
- If you are arranging work on a table, bring a cloth and/or props, as needed, to effectively display your work.
- If your work needs a sculpture stand, you will need to provide your own; table space is limited, and not suitable for larger 3-D work.
- You can arrange your own pieces, or we will be happy to install them for you.

### Labels & Artist Info

Please do not attach business cards or labels to the artwork. We will provide standard labels for each piece.

***This is an exhibit, not a sales gallery, so the library requests that we do not put prices on the works.***

You are encouraged to bring business cards, a binder with pictures of additional works, a resume or biography, or an artist's statement, articles or reviews, etc., which can be left at the librarian's desk. Visitors enjoy looking through these materials to find out more about the artists.

### Drop Off & Pickup

Work can be dropped off at the library on **Thursday night (October 3rd) from 6:30 p.m. to 8 p.m.**, or on **Friday morning (October 4th) from 10:00 a.m. to noon**. Please do not bring work to the library outside these hours— no one will be available to accept it! If you can't deliver at these times, alternative arrangements can be made (see form).

**To be included in the show, work needs to be in the library by noon on Friday.** Work delivered later will be regretfully declined!

**All work must be removed from the library between 4 and 5:30 p.m. on Sunday.** If you can't pick up your work after the festival, we will store it at a volunteer's house, and you can arrange to get it back during the following week.

### Security & Insurance

Volunteers (one of whom could be you) will be in attendance during the exhibit to keep an eye on things and answer questions.

Neither the Festival Committee nor the Field Memorial Library carries insurance on exhibited artwork. Exhibit at your own risk but rest assured that we have a very good security record. The library will be locked outside of exhibition hours and attended throughout exhibition hours by volunteer gallery sitters.

**CONWAY FESTIVAL OF THE HILLS ART EXHIBIT - EXHIBITOR'S FORM**  
Field Memorial Library, October 5<sup>th</sup> and October 6<sup>th</sup>

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Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email (optional): \_\_\_\_\_

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You do not need to tell us exactly which pieces you plan to show—you can decide that in the meantime. For planning purposes, we just need to know how many pieces you would like to include, and how the work will be displayed. Space is limited, so depending on the dimensions, there may be room for 2 large, or 4-5 small works.

Number of works to be displayed in each manner:

Hanging\_\_\_\_ Display case\_\_\_\_ Small table\_\_\_\_ Freestanding\_\_\_\_

I will bring my own sculpture stand(s)

Description/comments:

How will you get the work to the exhibit?

- I will bring it to the library on Thursday evening or Friday morning.  
 I am not able to drop off my work. Please contact me to make alternative arrangements.

How will you collect your work after the exhibit?

- I will pick it up at the library on Sunday between 4 and 6 p.m.  
 I will pick it up at volunteer's house as soon as possible after Sunday.

Security

- I acknowledge that work exhibited will not be insured but that the Festival Committee volunteers will do their best to handle work with care and to monitor the gallery during the festival.

*(form continues, next page)*

**We request your help!**

Can you volunteer for any of the following jobs?

- Help move the heavy library furniture out of the way  
Thursday, 6:30-7:30 p.m.
- Help hang the canvas draping in the library  
Thursday, 7:00-8:00 p.m.
- Help install the show on Friday
  - 12 noon to 2 pm
  - 2pm to 4 pm
- Sit for 1 hour with the library exhibit on Saturday or Sunday.  
(We will schedule time slots when you deliver your work.)
- Help take down the show on Sunday (4 p.m. sharp!).
- Help move the heavy library furniture back into place on Sunday.  
(4:30 p.m. sharp!).
- Sorry, I'll be unavailable to help but I'd still like to participate in the Exhibit. I'll do my best to help next year!

**Spread the word...**

Do you know a Conway artist who you think would like to receive this information? Send them to [www.festivalofthehills.com](http://www.festivalofthehills.com) or send me names and contact info (mailing address, phone number or e-mail address) and I'll mail a form to them.

**Please return this form to:**

Aimee Anderson  
Festival Art Show Coordinator  
P.O. Box 417  
Conway, MA 01341  
Or e-mail [302windyhill@gmail.com](mailto:302windyhill@gmail.com)

**Thanks!**